## **NOTICE TO COMPLY OR VACATE**

**Date**: \_\_\_\_\_\_\_\_\_\_

**To:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Tenant Name(s)

**Property Address**:

**Street**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Unit # (if any): \_\_\_\_\_\_\_\_\_\_ **City**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Re**: **NOTICE TO COMPLY OR VACATE**

**Dear** [Tenant's Name],

This letter serves as an official notice regarding violations of the terms outlined in your lease agreement for the premises located at [Tenant's Address].

The specific violation(s) are as follows: [Describe violations and relevant details].

You are hereby required to remedy these violations within\_\_\_\_\_\_\_\_\_ days from the date of this notice. If corrective action is not taken by [Deadline], you must vacate the premises by [mm-dd-yyyy].

Please be advised that failure to comply may result in legal action to enforce eviction.

If you have any questions or concerns, please contact us at [Your Phone Number] or [Your Email Address].

Sincerely,

**Signature of Landlord**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Printed Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CERTIFICATE OF SERVICE**

**I. DECLARATION.**

I, [SERVER'S NAME] (**“Server”**), attest under penalty of perjury that an eviction notice was delivered as follows:

 **II. RECIPIENT.** The notice was provided to:

**Defendant/Respondent**: [RECIPIENT'S NAME] (“Recipient”)

**Location**: [ADDRESS/LOCATION]

**Date and Time**: [DATE] Time: [TIME] ☐ AM ☐ PM

**III. DELIVERY.** The eviction notice was received by: (select one)

Mail. Sent by:

 ☐ - Standard Mail

 ☐ - Certified Mail (with return receipt)

 ☐ - FedEx

 ☐ - UPS

☐ - Direct Service. Handed directly to the Recipient.

☐ - Rejected Delivery. Presented in-person but not accepted.

☐ - Other: [OTHER DELIVERY METHOD].

**IV. VERIFICATION**. I affirm under penalty of perjury, pursuant to state laws, that the above is true and accurate.

**Server Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Printed Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_